



JOHN N. GALLAGHER, CPM®

SCHOLARSHIP

Criteria & Procedures

PURPOSE

IREM DC 8's John N. Gallagher, CPM® Scholarship program is designed to provide worthy individuals who are financially incapable the opportunity to attend the following:

- IREM's CPM® Qualification Courses
- IREM's ARM® Qualification Courses
- IREM's ACoM Qualification Courses
- IREM's Online Courses

ADMINISTRATION AND AUTHORITY TO CONFER

The administration of this program is conducted by the IREM DC 8 Executive Committee, which has complete and final authority to confer or revoke scholarships, make other decisions pertaining to the use of funds in the scholarship program, and determine the specific courses recipients shall attend under this program. Applications are evaluated each fall and one scholarship is awarded each year at the November Awards dinner meeting.

SCHOLARSHIP BENEFITS

The John N. Gallagher, CPM® Scholarship provides the following benefits:

Tuition waiver for IREM courses

IREM DC 8 Scholarship provides each recipient with \$500/year in tuition waivers for successfully completed IREM® courses offered in the Region 3 area by Region 3 Education Committee. The scholarship is awarded annually. The scholarship must be used for courses, not for travel or other purposes.

Chapter Dues

Chapter 8 will also waive the annual chapter dues and meeting costs for the Chapter 8 meetings for the recipient in the year the scholarship is awarded. The recipient must RSVP for the chapter meetings and must attend 75% of the local meetings or the scholarship will be revisited and is subject to being revoked.

Mentor

The chapter will also provide the scholarship recipient with a mentor to assist the recipient in achieving the designation.

ELIGIBILITY

Nominees for the scholarship must apply through Chapter 8.

To be eligible for the John N. Gallagher, CPM® Scholarship, an individual must meet all of the criteria listed below.

- Be a citizen of the United States or Canada.
- Be of legal age in the state or province in which the nominee resides.
- Not receive education reimbursement from their current employer.

Complete and submit the following:

- A brief statement from the applicant explaining why he or she feels deserving of this scholarship.
- A completed recommendation form from a member of IREM DC 8.

SELECTION CRITERIA

In evaluating the applicants for this scholarship, the Scholarship Committee will apply the following criteria:

1. Applicant has demonstrated commitment to the industry as evidenced by years in the property management profession.
2. Applicant has not received other scholarships or similar awards from IREM®.
3. Prior academic performance.
4. Financial need.

APPLICATION DEADLINE

The application deadline to submit scholarship applications to Chapter 8 is **November 1, 2018**. The scholarship will then be awarded at the November Installation of Officers meeting (**November 13, 2018**) and will be decided by the Executive Committee at the Executive Council meeting prior to November's meeting. The applicants will be notified by email of the committee's decision. Applications should be faxed to Jean Collins, IREM Executive Director, at 1-301-874-8426 or mailed to IREM 8, P.O. Box 86252, Gaithersburg, MD 20886 by **November 1, 2018**.

Recommendation for IREM Chapter 8 John N. Gallagher, CPM[®] Scholarship Program

A brief statement from the applicant as to why he/she should be considered for the scholarship must accompany this scholarship recommendation. The top portion in bold should be completed by the applicant. The bottom portion should be completed by a member of Chapter 8.

Name of Applicant: _____

Company: _____

Address: _____

City/State/Zip: _____

Phone Number: _____ **Fax:** _____

Signature of applicant: _____

Why do you recommend this individual for this scholarship program?

Chapter 8 representative (please print your name): _____

Signature: _____ **Date:** _____

Email or phone # : _____

This recommendation form and statement from applicant may be submitted at any time to:

**Institute of Real Estate Management Chapter 8
Attn: IREM Executive Director
P.O. Box 86252, Gaithersburg, MD 20886
Telephone: (301) 874-8425
Fax: (301) 874-8426
Email: jcollins@irem8.org**

**DEADLINE NOVEMBER 1, 2018
SCHOLARSHIP AWARDED NOVEMBER 13, 2018**